

Board of Trustees Meeting

March 18, 2024

5:00 p.m. Davis County Hospital & Clinics Conference Room D

The Governing Board of Davis County Hospital & Clinics met for their regular meeting, Monday, March 18, 2024, in Conference Room D.

TRUSTEES PRESENT: Bailey Westfall, Heath Greiner, Nolan Eakins, and Kevin Cook were present.

TRUSTEES ABSENT: Donna Olinger,

OTHERS PRESENT: Veronica Fuhs, Rod Day, Lisa Barrett, Lisa Warren, Robert Floyd, DO, Carleena Brown, Nikki Thordarson, Amy Marlow, Jackie Burdett, Pam Young, Chris Hickie, Kaylee Westbrook, and Karen Spurgeon.

MINUTES

1. CALL TO ORDER

Kevin Cook, Chair, called the meeting to order at 5:00 p.m.

2. DETERMINATION OF A QUORUM

A roll call of Trustees was taken, and a quorum was present with four (4) Trustees in attendance.

3. APPROVE AGENDA

A motion was made by Heath Greiner seconded, by Nolan Eakins, to approve the agenda as presented. Motion carried.

Cook	Yes	Olinger	Absent
Eakins	Yes	Westfall	Yes
Greiner	Yes		

4. CONSENT AGENDA

A motion was made by Bailey Westfall seconded by Heath Greiner to approve the consent agenda for January 15, 2024, as presented. Motion carried.

Cook	Yes	Olinger	Absent
Eakins	Yes	Westfall	Yes
Greiner	Yes		

5. AUDIENCE REQUEST TO SPEAK

There were no requests to speak.

6. PATIENT ACCESS DEPARTMENT PRIDE REPORT

Jackie Burdett and Kaylee Westbrook presented the Patient Access Department Pride Report which included the introduction of their staff and a description of the various duties that their staff perform.

7. ANCILLARY SERVICES REPORT

Rod shared that January was a slow month due to inclement weather, however February has been a very good month. Rod reported that staffing has improved with only a couple of open positions remaining. Rod shared that the laboratory has received some new analyzers, and they are currently working to validate them. They should be up and going soon. Rod shared that there was recently an employee appreciation meal provided for all staff which was very well received.

8. QUALITY REPORT

Amy presented the January and February Quality reports which included fall rates, adverse drug events, hospital acquired pressure injuries, and the healthcare associated infection data. The January report included CY2023 Incident report Summary. Amy shared patient safety/performance improvement activities regarding the P & T Committee, Public Health, Acute Care, and fall reduction.

9. CRITICAL ACCESS Hospital Report

Amy presented the following New policies, Revised policy statements, Revised procedures, and Biennial reviews for approval consideration.

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New Policies

- Critical Access Hospital Committee
- Automatic Therapeutic Substitution of Pneumococcal Vaccine When Orders for Prevnar-13 Auto-Generate Within the EHR
- Lidocaine for Use with Intramuscular Ceftriaxone
- Outpatient Hospital Psychiatric Services Program Content
- Outpatient Hospital Psychiatric Services Requirements for the Telepsychiatry Process
- Outpatient Hospital Psychiatric Services Scope of Service
- Outpatient Hospital Psychiatric Services SharePoint Provider Folders
- IINSIGHT Application

Policy Statement Changes (attached in packet)

- CareLearning Assignments
- Competency Assessment Process
- Compounding Sterile Preparations in the Pharmacy

Revised Procedures (changes specified in packet)

- Administration
- Education
- Human Resources
- Infection Prevention
- Medical Staff
- Pharmacy
- Safety and Security
- Utilization Review
- Sleep Lab

Unchanged Policy Reviews (list in packet)

- Education
- Marketing
- Medical Staff
- Senior Life Solutions
- Sleep Lab

A motion was made by Bailey Westfall seconded, by Nolan Eakins to approve the New policies, Revised Policy Statements and Biennial reviews as presented. Motion carried.

Cook	Yes	Olinger	Absent
Eakins	Yes	Westfall	Yes
Greiner	Yes		

10. MEDICAL STAFF CREDENTIALING

The following list of providers was recommended for final approval consideration by our Active Medical Staff.

Initial Appointments

- **Kara Buckingham, PA-C** – Affiliate- Emergency Medicine
- **Nicole Gellatly, ARNP** -- Affiliate- Emergency Medicine
- **Silas Shin, DO** – Active – Family Medicine
- **Nakila Blessing, ARNP** –Affiliate- Family Medicine

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Reappointments

- **Dustin Bozwell, CRNA** -- Affiliate- Anesthesia
 With increase
- **Joseph Kruser, ARNP** – Affiliate- Emergency Medicine/Family Practice- Mid-Level
- **Trina Settles, DO** – Active – Family Practice
- **Haley Shrum, ARNP** – Affiliate -- Emergency Medicine

Resignations

- **Blankenship, Angela, ARNP**-- Affiliate – Emergency Medicine
- **Bukaty, John, DO** --Courtesy– Emergency Medicine
- **Cook, Jenna, MD**--Courtesy– Emergency Medicine
- **Konfrst, Jill, ARNP** -- Affiliate – Emergency Medicine
- **Thomas, Mindy, DNP**-- Affiliate – Emergency Medicine
- **Morsch, Gary, MD** -- Courtesy– Emergency Medicine
- **Schilling, Linda, ARNP** – Affiliate --Dermatology

Telemedicine

Avel eCare, LLC – Schedule 1

Resignation

- **Saeed, Urooj, MD** -- Telemedicine- Emergency Medicine

A motion was made by Heath Greiner seconded by Nolan Eakins to accept the recommendation of the Active Medical Staff, and grant final approval of the initial appointments, and reappointments being presented. Motion carried.

Cook	Yes	Olinger	Absent
Eakins	Yes	Westfall	Yes
Greiner	Yes		

11. FINANCE

a. Financial Reports

Lisa Warren presented the financial and revenue cycle reports for January and February 2024.

A motion was made by Bailey Westfall seconded by Heath Greiner to approve the January and February 2024 financial reports as presented. Motion carried.

Cook	Yes	Olinger	Absent
Eakins	Yes	Westfall	Yes
Greiner	Yes		

b. Change Healthcare External Cyber Security Incident Update

Lisa Warren shared that on February 21, 2024, we were notified of a cyber security breach involving Change Healthcare. Change Healthcare is a claims clearinghouse that we utilize to process insurance claims. This has greatly affected our ability to get insurance claims filed in a timely manner. The Patient Financial team has worked diligently to file claims using manual processes however this has caused a backlog of claims. Lisa reported that we are ready to implement FinThrive as a temporary backup clearinghouse to prepare for any further delays.

10 CHIEF OF STAFF REPORT

Dr. Floyd reported that the clinic was busy during the month of February with 1316 encounters. He shared that staffing is good and celebrated the addition of Dr. Silas Shin, D.O., to the clinic. Dr. Shin has begun seeing patients and is shadowing in the Acute Care department.

11 CHIEF NURSING OFFICER REPORT

Nikki presented the CNO report which included Top Box Patient Satisfaction data and growth data for the Rural Health Clinic, Outpatient, Specialty Clinic and Swing Bed visits. Nikki celebrated Brandy Summers, RN and Rachel Lames, RN for completing training in PICC line insertion, midline insertion, and ultrasound guided IV insertion. Nikki spoke about the Fall Prevention program that has been

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implemented to help reduce fall rates. Nikki also reported that she has received the Community Health Needs Assessment (CHNA) results and will provide further details when she has had the opportunity to review the results.

12 **CHIEF EXECUTIVE OFFICER REPORT**

Veronica recognized Nolan Eakins for virtually attending the IHA Governance Forum on March 5th. Veronica shared that there are two webinars coming up that would provide education for Trustees that would count towards their Board of Trustees certification. She will provide the webinar information to the Trustees. Veronica reported that we can provide education during regularly scheduled Board meetings to aid with credits towards the Trustees certification.

13 **Board Communication**

a. **Chair Comments**

b. **Trustee Comments**

Heath Greiner stated that he felt the Falls Program was a good initiative and thanked those involved for their hard work. Heath also shared that he has been hearing positive feedback from the community about our facility.

14 **NEXT MEETING DATE**

The next scheduled regular meeting is Monday, April 15, 2024, at 5:00 p.m.

15 **ADJOURNMENT**

A motion was made by Heath Greiner seconded by Bailey Westfall to adjourn the meeting. Motion unanimously carried.

The meeting was adjourned at 5:42 p.m.

Chairperson or Vice- Chair

Secretary/ Treasurer or Board Member

Lisa Barrett, Administrative Assistant